

# WE ARE HIRING

## Health & Nutrition Specialist- Head Start

WCCA seeks a Health & Nutrition Specialist for our Head Start & Early Head Start Programs. This Full-Time position will be based in Harlan, IA and is employed year-round.

The Health & Nutrition Specialist is responsible for supporting the program staff in the areas of child health and nutrition through leadership, training, monitoring and technical assistance to program systems and services as outlined in the Head Start Performance Standards.

The Specialist is responsible for ensuring that the program adheres to state and local requirements regarding health services and to USDA/CACFP regulations regarding nutrition services. The Specialist will be responsible to coordinate health and nutrition services to all Head Start infants, toddlers, preschoolers, and staff in assigned centers. The Specialist must maintain and develop cooperative relationships with all Head Start families, staff, vendors, contractors, and service providers. CACFP/USDA regulations must be followed thoroughly while working with various parties.

The Specialist must follow Head Start Performance Standards, Licensing regulations and the agency and program policies and procedures.

Licensed Practical Nurse degree from an accredited college or university or completion of Certified Nurse Assistant program. High School diploma or GED required. Minimum of 2 years applicable experience in health related or nutrition related field are considered ideal and required.

If candidate hired holds professional licensure, they will be required to maintain current licensure in their profession. Strong attention to detail, organizational and strong computer skills desired.

Specialist's are required to be able to drive agency vehicles and hold a current valid driver's license, and auto liability insurance as required. Benefits include Health, dental and life insurance, short-term and long-term disability, EAP, 13 paid holidays, vacation, and sick pay, IPERS and 403(B) retirement programs. This position may be eligible for the Federal Loan Forgiveness Program. Go to [westcentralca.org](http://westcentralca.org) to find out more about West Central Community Action and our Head Start program.

In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, West Central Community Action affirmatively states that it does not discriminate on the basis of race, sex, or disability in any of its programs and activities, and this policy extends to employment by the Agency.

All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, transgender, gender identity, age, physical or mental disability, covered veteran status, or any other characteristic protected by law.

Eligibility and other terms and conditions of employment benefits at West Central Community Action are governed by laws and regulations of the State of Iowa, and this non-discrimination statement is intended to be consistent with those laws and regulations.

Neither this job posting nor any submission of your resume or letter of application should be construed as an offer, guarantee, or length of employment.

**APPLY HERE**

**Or please submit a statement of interest and resume to Angela Bladt at [abladt@westcca.org](mailto:abladt@westcca.org)**

**WEST CENTRAL**  
COMMUNITY ACTION